

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College

February 16, 2011

The Board of Trustees of Vernon College met on February 16, 2011 at 10:00 a.m. in the Board Room of the *Osborne Administration Building* for a Special Meeting which was followed by the Regular Board Meeting at 11:30 a.m. with the following present: Mr. Gene Heatly, Chairman, Mr. Bob Ferguson, Vice-Chairman, Mr. Norman Brints, Secretary. Other board members in attendance were Mrs. Sylvia G. Mahoney, Mrs. Vicki Pennington, and Dr. Todd Smith. Absent was Mr. Curtis Graf.

Others present were: Dr. Dusty Johnston, President, and Deans: Mr. John Hardin, III, Dr. Gary Don Harkey, and Mr. Joe Hite. Also present were: Mr. Bob Bolton, Associate Dean Administrative Services; Mrs. Melissa Elliott, Director of Financial Aid; Mrs. Criquett Lehman, Director of Quality Enhancement Plan (QEP); Mrs. Haven David, Director of Human Resources; Mrs. Sarah Davenport, Assistant Registrar; Mrs. Lois Jablonski, General Ledger Accountant; Mrs. Lana Carter, Admissions & Records Computer Coordinator; Mrs. Shana Munson, Associate Dean, Career & Technical Education; Mr. Chris Bell, Director of Campus Police; Dr. Karen Gragg, Division Chair of Math & Science; and Ms. Mary King, Administrative Secretary to the President. Guests present were Ms. Kathy McClellan, from *The Vernon Daily Record*, and Mr. Taylor Steward, Student Government Association President.

Vice-Chairman Ferguson called the workshop/special meeting to order at 10:12 a.m.

Dr. Johnston presented the following for the workshop:

1. Student Success/Retention/Completion
2. Long-term Strategic Plan Objectives
3. Legislative Appropriations Update
4. 2011-2012 Budget Discussion
 - a. Identified cost efficiencies/reductions
 - b. Tuition and fee increase discussion
 - c. Tax rate discussion

Chairman Heatly called the regular meeting to order at 11:38 a.m.

Mr. Brints made the motion, seconded by Mr. Ferguson to accept the *Minutes of the January 19, 2011 Regular Meeting* as presented. The motion carried unanimously.

Action Item A

Mr. Bob Bolton presented for consideration of approval the *Financial and Investment Reports as of January 31, 2011*. Mr. Brints made the motion, seconded by Mrs. Mahoney to accept the report as presented. The motion carried unanimously.

Action Item B

Mr. Ferguson made the motion, seconded by Mrs. Pennington to approve the *Independent Auditor to Conduct the Annual Audit for the Year Ending August 31, 2011* as presented by Mr. Bolton. He stated the cost estimate of \$43,750 is the same as last year. The motion carried unanimously.

Action Item C

Mrs. Pennington made the motion, seconded by Mr. Ferguson to approve *Zero Tuition* for the *Windthorst Volunteer Fire Department-Emergency Care Attendant* and *Olney EMS-Emergency Medical Technician-Basic* as presented by Dr. Johnston. The motion carried unanimously.

Action Item D

Dr. Smith made the motion, seconded by Mrs. Mahoney to approve the *Spring 2011 Continuing Education Schedule and Fees and Authorize the Associate Dean of Career and Technical Education to set fees for Other Courses Which Might Be Offered During This Time Period* as presented by Dr. Johnston. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items:

Dr. Johnston reported on the Legislative Appropriations Reduction as the college is looking at a possible reduction of \$750,000 to \$1.1 million per year. He also reported that all 50 community colleges are scheduled to speak before the House Appropriations Committee in Austin on Friday, February 18, 2011.

Mr. Hite presented the Enrollment Report and Comparison with a total headcount of 3,849 for all locations compared to 3,831 in 2010. He also reported that Total Contact Hours for Academic and Vocational Courses are 632,480 compared to 620,272 in 2010.

Mrs. Munson presented the Continuing Education 2010-2011 1st quarter statistics for funded classes with 197,470 contact hours.

Dr. Johnston reported on the construction and renovation projects at the Baseball Field and Century City Center. He also reported that the renovations at the Skills Training Center are complete and classes are being held.

Dr. Johnston called the Board's attention to the upcoming Vernon College Foundation On-Line Auction on February 24 - 26, 2011.

Dr. Johnston reported that due to spring break and legislative meeting conflicts, the March board meeting will be at 11:30 a.m. on Wednesday, March 30, 2011.

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston reported that Vernon College participated in the area Stock Show by contributing to the meals, trophies etc. as our support.

Dr. Johnston presented the minutes from the Faculty/Staff/Student Organizations –

- (1) Faculty Senate Meeting Minutes
- (2) Surgical Technology Student Association Meeting Minutes
- (3) Student Government Association Meeting Minutes
- (4) Student Forum Meeting Minutes

Closed Session: Mrs. Mahoney made the motion, seconded by Mr. Ferguson to go into closed session at 12:10 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074 to discuss personnel. The motion carried unanimously.

Open Session: Mrs. Pennington made the motion, seconded by Dr. Smith to reconvene at 1:14 p.m. in open session. The motion carried unanimously.

Action: Approved

- A. Extension of Deans' and Associate Deans' Contracts (September 1, 2011 – August 31, 2013)
- B. Evaluation of College President and Extend Contract for one additional year (2011- 2014)

There being no further business Chairman Heatly adjourned the meeting at 1:19 p.m.

Mr. Gene Heatly, Chairman

Mr. Norman Brints, Secretary